



VTIT GROUP OF INSTITUTIONS

(Affiliated From MMHAPU-Bihar Government University & Concern Board and Authority)

Campus Address: - Village Pokhrai (Near Narsingh Asthan)

Block Saraiya, Muzaffarpur-843106

ADMISSION APPLICATION FORM

For Office use only

Application No. _____

Enrolment No. _____

Paste Recent Passport
Size photograph dully
Signed by the candidate

Name of the Course: _____

Name of Faculty Applied: _____

Student's Name: _____ Sex M ☐ F ☐
(In block letters)

Father's Name: _____

Contact No: _____ Occupation: _____

Mother's Name: _____

Contact No: _____ Occupation: _____

Date of Birth: _____ dd-mm-yyyy) Category: Gen ☐ SC ☐ ST ☐ OBC ☐ Others ☐

Permanent Address: _____

Pin Code: _____

Correspondence Address: _____

Pin Code: _____

Student's Phone: _____ Email: _____

Pre-Qualifying Test: _____ (AIEEE / MAT / CAT / CPMT / GATE / GRE / GMAT/OTHERS)

Roll No./
Registration No. _____ Rank _____ Score _____

Medium of Instruction English ☐ Hindi ☐

Name of the institution last attended: _____

EDUCATIONAL INFORMATION:

Course	Board/College	Year of Passing	Subjects	Percentage
10 th				
12 th / Diploma				
Graduation				
Post-Graduation				
Others				

Hostel Facility Required (Please mark the appropriate box) Yes ☐ No ☐

DOCUMENTS TO BE SUBMITTED WITH APPLICATION FORM:

S. No.	Description	Number of Enclosures
1	Fee Demand Draft / Cheque No. _____ drawn in favor of VTIT GROUP OF INSTITUTIONS.	
2	Self-Attested copy of birth certificate (10th Certificate)	
3	Self-Attested copy of qualifying examination (Mark sheets & Certificate)	
4	Migration / Transfer Certificate (Original)	
5	ID/Address Proof	
6	Affidavit/ Character Certificate	
7	Gap Certificate (If Applicable)	
8	Any other Document if needed.	
Total Number of Enclosures		

TERMS AND CONDITIONS

1. The information contained in the Information Brochure is only for general guidance and should not be treated as legal document. It could be changed / modified from time to time by Competent Authority of the College.
2. The registration fee is not refundable; tuition fee is not refundable as per the refund policy on prospectus.
3. **Cancellation of Admission:** The College reserves its right to cancel the admission of successful Candidate under any of the following circumstances:
 - a) If the fee is not deposited within a month after semester classes begin.
 - b) If the candidate does not join the particular programme by the stipulated date even though the Fee has been deposited.
 - c) If the candidate fails to furnish the proof of the stipulated minimum qualifications.
 - d) If the Strength of the admitted students in a particular course is not adequate.
4. The Competent Authority of the College reserves the right to alter or modify the structure of any of the programs to attain the objective of excellence.
5. The College reserves its right to change the existing fee structure.
6. The College reserves its right to modify, alter and / or include any other Terms and Conditions that may be deemed necessary in the interest of the student.
7. **Jurisdiction:** Any dispute pertaining to admission, or any matter as a student or alumnus of VTIT GROUP OF INSTITUTIONS shall be subjected to the jurisdiction of the Patna High Court only.
8. Ragging within or outside the College is prohibited. Whoever directly or indirectly commits participates in, abets or propagates ragging within or outside the College, shall be punished which may extend to fine/expulsion/ imprisonment.
9. **Agreement Clause:** All successful candidates shall be bound by above mentioned Terms and Conditions of VTIT GROUP OF INSTITUTIONS

Place:

Date:

(Signature of Candidate)

UNDERTAKING TO BE SIGNED BY THE CANDIDATE

1. I am applying for the above programme to this College having understood the curriculum and other aspects relating to the degree/diploma etc., with sound mind and health without being influenced by any quarter for the best interest of academic career,
2. I hereby, declare that the information given in the application form is complete and accurate. I understand and agree that misrepresentation or omission of facts will justify the denial of admission.
3. I have not been convicted of an offence involving moral turpitude and have clear understanding that my admission shall be cancelled immediately after the facts of any such case are known.
4. I shall abide by the decision of the Admission Committee for all purpose. I accept the terms and conditions of the College for Admission.
5. I am neither pursuing nor shall pursue any other course as well as undertake not to engage myself in any job after my admission to the VTIT Group of Institutions until the completion of the said course work.
6. I will attend all the Theory, Tutorial and Practical Classes and will maintain attendance of 75% or above in each subject in every semester in order to be able to appear in the examination as per the ordinance of the College in force and that shall be binding on me. We are fully aware that the attendance will be given only to the registered students for the semester.

Place:

Date:

(Signature of Candidate)

UNDERTAKING TO BE SIGNED BY THE PARENT / GUARDIAN

I _____

S/O or D/O _____

Do hereby solemnly affirm and undertake that:

1. My son/daughter/ward, _____ has submitted this Application Form for Admission with full understanding and with my express permission; and I shall hold myself responsible for his/her good conduct and behaviour as a student of the College and adhere to the relevant provisions.
2. I shall hold myself responsible for payment of all his/her fees and other charges during his/her stay in the College and pending dues, penalty, etc.
3. I shall be responsible for any sort of liability arising and any civil or criminal case lying against my son/daughter/ward during the course of study in the College,
4. I endorse the undertaking given by my son/daughter/ward,
5. I undertake that my son/daughter/ward will not involve in any ragging activity within or outside the College (in accordance with Honourable Supreme Court's order ragging is a crime, Person involved in this act will be penalized by the College authority).

Place:

Date:

(Signature of Parent / Guardian)